

Perry Township Board of Supervisors  
November 10, 2022 Regular Meeting Minutes

The Perry Township Board of Supervisors held their regular meeting at 4:00 p.m. on Thursday, November 10, 2022 at the Perry Township Municipal Building. Supervisors in attendance were: John Zias, James Radich and Tim Boots. Secretary/Treasurer Janice Marshall; and Solicitor Thomas Smith were present. Four visitors were present including the new township EMA officer, Joshua Ottaviani.

Vice-Chairman Tim Boots called the meeting to order beginning with the Pledge of Allegiance. Visitor's comments: Sam Pawlowski – grader; Fred Schuster – status of grant for demolition of 710 Tara Drive; Joshua Ottaviani-discussed his EMA position.

Zias motioned and Boots second to approve the meeting agenda. Motion passed. Radich motioned and Boots second to accept the minutes of the October 13, 2022 meeting. Motion passed. It is noted that an executive session was held at the conclusion of the budget workshop for personnel issues. The budget workshop was held at 4:00 p.m. on October 24.

Zias motioned and Boots second to accept the treasurer's report and pay the bills. Motion passed with all in favor.

The Roadmaster and Permit reports were presented.

Boots motioned and Radich second to advertise the 2023 budget for adoption at the December 8 meeting. Motion passed.

Zias motioned and Boots second to pass Resolution 11-10-22 Appointment of the outside audit firm, Herrmann & Loll to complete the 2022 financial audit of the township and tax collectors' financials. Motion passed.

Boots motioned and Zias second to ratify the acceptance of the resignation of Janice Marshall as Secretary/Treasurer effective February 28, 2023. Motion passed. Following her retirement, Marshall is to be paid \$20.00 hour for any additional training/help for the new secretary/treasurer.

It is noted that Marshall will continue as the Perry Township Tax Collector until the end of her term in three years with the tax collection days and hours to be announced.

Zias motioned and Boots second to ratify the appointment of Joshua Ottaviani as the Perry Township Emergency Management Administrator. Motion passed.

Boots motioned and Zias second to reimburse Ottaviani for the expenses of the EMA to complete his duties and training provided receipts are given to the secretary. Motion passed.

Zias motioned and Boots second to compensate Lexie Mallary for her services to assist the secretary/treasurer for one week. Motion passed.

The appointment of a new board member for the Perry Township Municipal Authority is tabled until the township is presented with a prospective members name.

It was announced that the township and tax collection office will be closed from November 21-December 2. Residents are reminded that no tax payments by a personal check will be accepted after December 15. Will need to be by cash or a certified bank check.

Boots motioned and Radich second to ratify Zias signing the Christie non-building document for the planning office. Motion passed.

Information has been received for the county transportation grant funds.

Following discussion, it was decided that the Solicitor is to draft a new non-building waiver resolution that would hold up in court should the need arise.

Boots motioned and Zias second to have an executive session for personnel issues at 5:00 p.m. and to close the executive session at 5:20 p.m.

Boots motioned and Zias second to hire Brandie Massioni as the secretary/treasurer with the monthly salary of \$1,600.00 and to be paid \$100.00 for her first day on November 17<sup>th</sup>. Motion passed.

Zias motioned to adjourn the meeting and Boots Second. Motion passed.

These minutes are presented by Secretary, Janice Marshall